

# UNIWORK

Strengthening Career Centres in Central  
Asia Higher Education Institutions to  
empower graduates in obtaining and  
creating quality employment

Kick Off meeting  
17<sup>th</sup> & 18<sup>th</sup> March 2014

## UNIWORK

### Kick Off meeting

17<sup>th</sup> & 18<sup>th</sup> March 2014

**Project Acronym:** UNIWORK

**Project Title:** Strengthening Career Centres in Central Asia Higher Education Institutions to empower graduates in obtaining and creating quality employment

**Objective** Kick off meeting  
**Expected results**

1. Understand workflow and organisation of project
2. Discuss work packages & the deliverables/outputs expected
3. Develop action plans specific to the work packages

**Objective** Study visit to Career centre  
**Expected results** Understand EU partner Career Centres particularly in areas such as

1. Identifying graduate needs
2. Developing mechanisms on entrepreneurship support
3. Developing networks with alumni & industry

17/3/2014 (MONDAY)			
From	To	Duration	
0830			PICKUP FROM VILLA UNIVERSITARIA (please be on time)
0900	0930	30 mins	Venue: Multimedia room, Rectorate  WELCOME SESSION  Juan Llopis, Vice Rector, University of Alicante  Alexandra Mayr, Deputy Director, International Projects Office
0930	1000	10 mins 10 mins 10 mins 10 mins	Venue: Department of Economics  PARTNER PRESENTATIONS EU: University of Alicante  University of Sheffield  FH Joanneum
1000	1030	30 mins	UNIWORK PROJECT OVERVIEW Background & Rationale - Workflow - Project Management Board - Quality Board  International Projects Office, University of Alicante
1030	1045	15 mins	COFFEE BREAK
1045	1100	15 mins	Country presentation: Kazakhstan

1100	1145	45 mins	FINANCIAL & ADMINISTRATIVE ISSUES Per diems  International Projects Office, University of Alicante
1145	1200	15 mins	Country presentation: Kyrgyzstan
1200	1245	45 mins	WP 1: GENERATING KNOWLEDGE BASE & IDENTIFYING GOOD PRACTICES <ul style="list-style-type: none"> <li>• Methodology</li> <li>• Update</li> </ul> Rene Wenzel, Research Associate, FHJ
1245	1300	15 mins	Country presentation: Tajikistan
1300	1400	60 mins	LIGHT LUNCH
1400	1430	30 mins	WP2: CAPACITY BUILDING <ul style="list-style-type: none"> <li>• Training plans &amp; materials</li> <li>• Language skills</li> <li>• Training of trainers</li> <li>• Practical placements</li> </ul>
1430	1445	15 mins	Country presentation: Turkmenistan
1445	1515	30 mins	WP3: STRENGTHENING ORGANISATIONAL CAPACITIES OF CAREER CENTRES <ul style="list-style-type: none"> <li>• Modernisation Action Plans</li> <li>• Technical capacities</li> <li>• Databases</li> </ul>
1515	1545	30 mins	COFFEE BREAK
1545	1600	15 mins	Country presentation: Uzbekistan
1600	1630	30 mins	WP4: NETWORKING ACTIONS FOR ACTIVE STAKEHOLDER INCLUSION <ul style="list-style-type: none"> <li>• Creation of working groups in 8 HEIs</li> <li>• Activities &amp; planning <ul style="list-style-type: none"> <li>- Business brunch</li> <li>- Alumni networks</li> <li>- National Forum: Youth Employment &amp; Entrepreneurship</li> <li>- Regional Forum</li> <li>- Policy White Papers</li> </ul> </li> </ul>
1630	1715	45 mins	FINANCIAL & ADMINISTRATIVE ISSUES I Financial management in TEMPUS & for UNIWORK
2030			DINNER Taberna del Gourmet Calle San Fernando 10, Alicante  You can take a taxi from the Villa Universitaria where you are staying. Estimated taxi cost: 10 euros (own charges)

18/3/2014 (TUESDAY)			Venue:
From	To	Duration	
0900			PICKUP FROM VILLA UNIVERSITARIA (please be on time)
0930	1200	2.5 h	<p>VISIT TO CAREER CENTRE (Gabinete de Iniciativas Para el Empleo – GIPE)</p> <p>Victor Climent, Senior Manager, GIPE</p> <p>General presentation</p> <ul style="list-style-type: none"> <li>- Objectives</li> <li>- Organisation &amp; structure</li> </ul> <p>Specific processes</p> <ul style="list-style-type: none"> <li>- Employment</li> <li>- Training attachments</li> <li>- Entrepreneurship</li> <li>- Career advice</li> </ul> <p>COFFEE BREAK</p> <p>GIPE Staff training</p>
1200	1245	45 mins	REVIEW OF WP1, 2 & 3
1245	1315	30 mins	UNIWORK project website & extranet
1315	1415	60 mins	LUNCH
1415	1500	60 mins	<p>FINANCIAL &amp; ADMINISTRATIVE ISSUES II</p> <p>Financial management consultation (if required)</p> <p>International Projects Office, University of Alicante</p>
			Free & Easy Visit